**Healaugh & Catterton Parish Council Meeting**

**23rd September 2019 7.30pm Healaugh Village Hall**

**Minutes of the meeting**

Attended: -Susan Westaby-Chair, Sandra Carr-Clerk, Amanda Bullock and Chris Lister

Apologies: Robert Walmsley

1. Introductions – Sandra introduced as new Parish Clerk
2. Minutes of previous meeting – All agreed
3. Thanks To Anne & Jeremy/Amanda – Thanks to Anne and Jeremy for their support and thanks to Amanda as new councillor
4. Planning Application emails – Agreed that Chris is happy to look through the planning applications sent by Sandra
5. Petty Cash – Agreed a petty cash float of £50.00 to be used for smaller expenses
6. Clerk Training – Sandra to look into training
7. Day Rate Approval £64 – Day Rate was agreed
8. ICO – Sandra to look into the price of the ICO – Data Protection
9. VAT – All agreed not to be VAT registered
10. Contents Insurance to check – Agreed that Sue and Sandra to check contents and draw up a list of Assets. Look into when PET testing was last done.
11. Hall Events/Village BBQ – Agreed to do a quiz night with pie and peas – Agreed there would be no charge as the intention would be to gain more village members
12. Community Café – Payment to charity – Agreed to send a cheque before the accounts are next due
13. York Against Cancer donation – Sue Discussed donation
14. Talks – Yorkshire – Sue discussed
15. Kitchen Storage Units/Gazebo’s – Gazebo’s and kitchen units were agreed
16. Selection boxes for Father Christmas - Agreed
17. Date for next meeting – 9th December 2019
18. AOB – No other business